

## South Beach Director

### Roles and responsibilities

#### **Board, committee, and other meetings:**

- Attend monthly board meetings and annual meeting in November
- Present a monthly report detailing expenditures and activities
- Attend guard meetings once a month

#### **Budget:**

- Work with the Treasurer to define the annual budget, accounting for maintenance, equipment, and other upkeep

#### **Other responsibilities:**

- Regularly inspect beach and parking area (twice per week)
  - Monitor trash and recycling bins
  - Monitor the garbage cans and replace after collection
  - Monitor goose poop—the amount of fresh goose tracks and feces are an indication of the amount of goose activity in the quiet hours; from these clues it may become apparent that the anti-goose deterrents need to be modified to improve performance
  - Maintain and monitor geese fences along beach, waterfront, rafts, and all three boat launches
- Know and understand South beach protocol for closing beach, advisory, and open
  - Monitor rainfall on CoCoRaHS website the morning after each rainfall in the previous 24 hours
  - Perform second-in-command duties for beach closings due to high bacteria count
- Help supervise lifeguards
  - Attend guard meetings once a month
  - Work with the water safety director to make sure guards are following daily work sheet duties and following through with all job responsibilities
  - Notify water safety director if guards are not completing duties
- General maintenance (with support of the water safety director/administrator)
  - Maintain the picnic tables and shed with fresh stain every even numbered year
  - Request new mulch as needed around picnic area
  - Replace any broken boards or windows in structures, benches and tables
  - Work closely with the Lake County Department of Health Lakes Management Unit to monitor algae and native plant growth
  - Perform monthly inspection of all playground equipment and request new equipment as needed
  - Contract with tree service as needed
- Be a liaison between the neighborhood and the LLPOA
  - Monitor beach use and call police when necessary or when requested by a resident
  - Work with Loch Fest volunteers at South Beach for the event